



**Minutes of a meeting held remotely of Leader of the Council Decision-Making Meeting held on Tuesday, 16 November 2021.**

Councillors present: Joe Harris

Officers present: Sarah Dalby, Democratic Services

**1. Election and Electoral Registration Printing Procurement**

This report enables the Leader of the Council to consider and approve the contract for the provision of printing services for elections and electoral registration as set out in the tender acceptance form.

**Decision:**

**The Leader of the Council:**

**Agreed to approve the contract for provision of printing services for elections and electoral registration as set out in the tender acceptance form.**

**Reason for Decision of the Leader of the Council:**

The Leader of the Council noted that the six authorities within Gloucestershire were working together to procure election and electoral registration printing. The contract covers all aspects of elections and registration including ballot papers, postal packs and registration letters. Cotswold District Council is managing the tender and contract process on behalf of the six authorities. The tender process is now complete and the final tender acceptance completed.

The Leader of the Council further noted that agreement had been reached with the five other authorities within Gloucestershire. With the Leader of the Council's approval at this meeting, universal agreement was now confirmed.

The Leader noted that the procurement of the printing contract would deliver cost savings to all six authorities within Gloucestershire.

**ACTION BY:**

**Sarah Dalby, Electoral Services Manager**  
**Tel: 01285 623 229**

<b>Date of Publication:</b>	<b>16 November 2021</b>
<b>Closing Date for Call-In:</b>	<b>24 November 2021 (5.00pm)</b>
<b>Action Embargoed until:</b>	<b>25 November 2021</b>

Leader of the Council Decision-Making Meeting  
16/November2021

Chair

(END)